

Email Address	
Present Basic Salary	\$

REFUND POLICY (if notice of withdrawal is given in writing) – to refer to standard PEI Student Contract.)
(Please visit our website : <http://acetek.edu.sg>)

Refund Table "Schedule D" of Standard PEI - Student Contract	
% of [the amount of fees paid under Schedules B and C	If student's written notice of withdrawal is received:
[80%]	("Maximum Refund") More than [30] days before the Course Commencement Date.
[30%]	Before, but not more than [10] days before the Course Commencement Date.
[0%]	On and After the Course Commencement Date

CANCELLATION

AceTek College reserves the right to cancel, combine or dissolve any courses and reject any enrolment and also the right to substitute course baking instructor when necessary.

Disclaimer: The information describes CTSBT's baking workshops, courses and services herein. Every care has been taken to ensure that the information contained herein is correct at the time of printing. CTSBT reserves the right to make any changes or modifications, limit or alter the workshops or services in the event of insufficient registration or to modify the fees without prior notice. CTSBT may also change or modify any other rules and regulations without prior notice.

APPLICANT'S DECLARATION

I declare that I have read the instructions on this application form and that the information I have provided is complete and correct. I understand that if I do not complete all the questions on this form, it may not be possible for the school to process my application. I have read, understood and accepted the terms and conditions stated in the Standard PEI - Student Contract.

Applicant's Signature _____ Date _____

Parent/ Guardian's Signature _____ Date _____
 (If applicant is under 18 years of age)

PERSONAL DATA PROTECTION (PDPA)

- 1 AceTek College collects, uses, manages and protects personal data in compliance with the Personal Data Protection Act 2012.
- 2 We have in your registration forms requested for your personal data
- 3 To enable us to serve and assist you effectively, we collect, use and disclose personal data for the purpose of:
 - (a) general administration and services in relation to the running of the school
 - (b) registration and issuance of certificates, WSQ and other educational documents
 - (c) offering of job placement services upon your request
 - (d) compliance with any legal and regulatory requirements of government agencies
 - (e) other reasons that are in connection with the above
- 4 We require that our data intermediaries and third-party service providers have contractual agreements with us that they will act in compliance with personal data protection obligations, in particular both protection and retention obligations
- 5 We adopt appropriate security measures to protect your personal data, photographs and video recordings from unauthorised access, collection, copy, use, disclosure and other risks
 Photographs and videos may be taken during our training, programmes and events for the sole purpose of training and learning, and news reporting.

By signing, you have agreed and given consent to AceTek College the collection, use and management of your personal data in the manner set forth in the above.

Signature of Student/Participant: _____
 Name of Student/Participant: _____
 NRIC No. of Student/Participant: _____
 Date: _____

OFFICIAL USE ONLY		
A. Admin to check – on the appropriate box and provide remarks where necessary	Check	Remarks
1. Applicant was a former student if yes, please state details.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2. How did the applicant got to know CTSBT?	<input type="checkbox"/>	
3. Applicant submitted the following documents?		
i. A copy of NRIC or work permit etc	<input type="checkbox"/>	
ii. A copy of passport (for international student only)	<input type="checkbox"/>	
iii. A copy of highest qualification certificate	<input type="checkbox"/>	
iv. 2 passport size photographs	<input type="checkbox"/>	
4. SSG Training Grant	<input type="checkbox"/> Yes <input type="checkbox"/> No	
i. Baseline Funding (21 years above) – 80%	<input type="checkbox"/>	
ii. Mid-Career Enhanced (40 years above) – 90%	<input type="checkbox"/>	
iii. Workfare Training Support (35 years and above, employed with CPF benefits (allowance, medical leave, etc) – 95%	<input type="checkbox"/>	
Applicant submitted the following documents?		
iv. Latest Payslip or Letter of employment or current CPF Contribution Statement (WTS only)	<input type="checkbox"/>	
v. SingPost receipt for income declaration (self-employed, WTS)	<input type="checkbox"/>	
5. Financial standings. Please state details.	<input type="checkbox"/> Sponsored <input type="checkbox"/> Self-sponsored <input type="checkbox"/> SSG Funding <input type="checkbox"/> SkillsFuture Credit	
6. Originality of documents	<input type="checkbox"/> Yes <input type="checkbox"/> No	
7. Applicant meets the course admission requirements	<input type="checkbox"/> Yes <input type="checkbox"/> No	
8. Learning difficulty	<input type="checkbox"/> Yes <input type="checkbox"/> No	
9. Related work experience. Please state details.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
10. Interview and/or trade test required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
11. Language concerns? (English or Mandarin)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
B. Registration Assessment	C. Approval	
	<input type="checkbox"/> Approve <input type="checkbox"/> Reject	
_____	_____	
Assessed By	Date	
	Authorised Signature	